

PALM DRIVE HEALTH CARE DISTRICT BOARD OF DIRECTORS MEETING

Minutes

Purpose: Palm Drive Health Care District Board Meeting

Date/Time: July 2, 2018, 7:30 p.m.

**Location: Sonoma West Medical Center
Conference Room
501 Petaluma Avenue
Sebastopol, CA 95472**

Call to Order by Chairman Colthurst

ROLL CALL

Dennis Colthurst, Chairman.	Present
Richard Powers, MD, Vice Chairman	Present
Eira Klich-Heartt, Secretary	Present
Gail Thomas, Treasurer	Present
Jim Horn, Member	Absent

Administrative Staff/Others Present

**Bill Adams, Legal Counsel
Barbara Vogelsang, COO, CNO, SWMC
John Peleuses, CEO SWMC
Jerald Tucker, JWT & Associates, LLP via teleconference.
Alanna Brogan, Executive Director PDHCD**

APPROVAL OF THE AGENDA

Motion to approve: The motion was made to approve the agenda by Director Powers, with a second by Director Thomas, which motion passed with Directors Klich-Heartt and Colthurst Voting Yea.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Motion to approve the minutes for the June 4, 2018 meeting made by Director Powers, seconded by Director Klich-Heartt, which motion passed with Directors Thomas and Colthurst voting Yea.

DISCUSSION/ACTION ITEMS

Continuation of Combining of PDHCD Audit with SWNC for the 2018/19 FY.

Mr. Tucker stated that his opinion has not changed. Since the District did not sell the hospital or the operations of the hospital, the audit should continue to be combined. This makes for an unmodified (clean) audit that the banks would approve.

Motion to continue combining the audits of PDHCD and SWMC made by Director Thomas, seconded by Director Powers which motion passed with Directors Klich-Heartt and Colthurst voting Yea.

PDHCD Finance Committee Report

Director Thomas reviewed the April 2018 Profit and Loss and Balance Sheet provided in the agenda packet.

2018/2019 Budget

Director Thomas reviewed the revised draft 2018/2019 budget, stating that the Finance Committee revised the budget moving the Wells Fargo Trustee Legal Fees of approximately \$14,000 and the Trustee Bank Fees of approximately \$10,000 to Professional Fees and to add \$22,000 to Income under the interest line item.

Motion to approve the 2018/2019 Budget as revised made by Director Powers seconded by Director Klich-Heart, which motion passed with Directors Thomas and Colthurst voting Yea.

Bankruptcy Update

Ms. Brogan stated that this item will be updated in the next meeting.

Bond Update

Ms. Brogan stated that this item will be updated in the next meeting.

Resolution 18-04, Setting a Date for the Public Hearing for Appropriations Limit.

Ms. Brogan stated that the public hearing will be scheduled for August 6, 2018 at 7:30 PM.

RFP Update

- **New interested parties:** Ms. Brogan stated that during the time allowed for the RFP May 19- June 15, no proposals were received. There have recently been five interested parties with intentions to lease, buy, or manage the hospital.
- **County Psych Beds:** Ms. Brogan stated that there is discussion with the county to use some of the available beds for psychiatric patients.
- **Other Related Issues.** Ms. Brogan stated that there was nothing new to add at this time.

Community Meeting

This item was tabled.

Property Insurance Update

Ms. Brogan reviewed the hand out stating that Alliant will continue to be the broker for the hospital property insurance. Alliant did have to go out for bids. The yearly cost had doubled due to the claims submitted and the county fires. Two other brokers were asked to participate in the bids, however they could not meet the July 1st time frame.

Review of the Agenda Policy

Discussion ensued on how best to revise the policy. Ms. Brogan and Mr. Adams will review and bring back to the next meeting suggested changes.

INFORMATIONAL REPORTS TO THE BOARD

1. Health Action Committee Update

Director Klich-Heartt gave an update on the committee activity stating that the meetings would now be quarterly, with the next meeting being on August 16, 2018 at 6:00 pm.

Ms. Brogan reviewed some of the projects that the three workgroups are developing. The workgroups are, Age Friendly Task Force, Cradle to Career, and Mental Health.

2. Executive Director Report

Ms. Brogan stated that there was nothing new to address.

3. Presidents Report

None

There being no further business, the meeting was adjourned at 8:16 p.m. by Director Colthurst.

Respectfully submitted by:

Janet Harris

Clerk of the Board